

HOW TO SIGN YOUR ANZ DOCUMENT ELECTRONICALLY

If you have any questions please contact your ANZ representative.

Note: The names mentioned in this guide are for example purposes only.

10/21 H221004



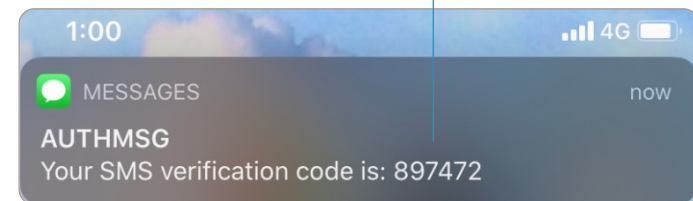
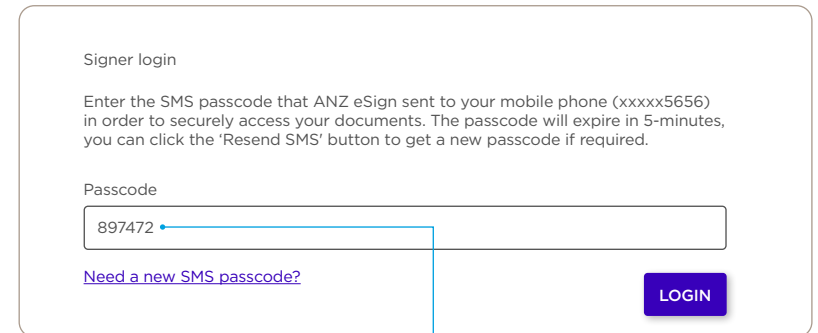
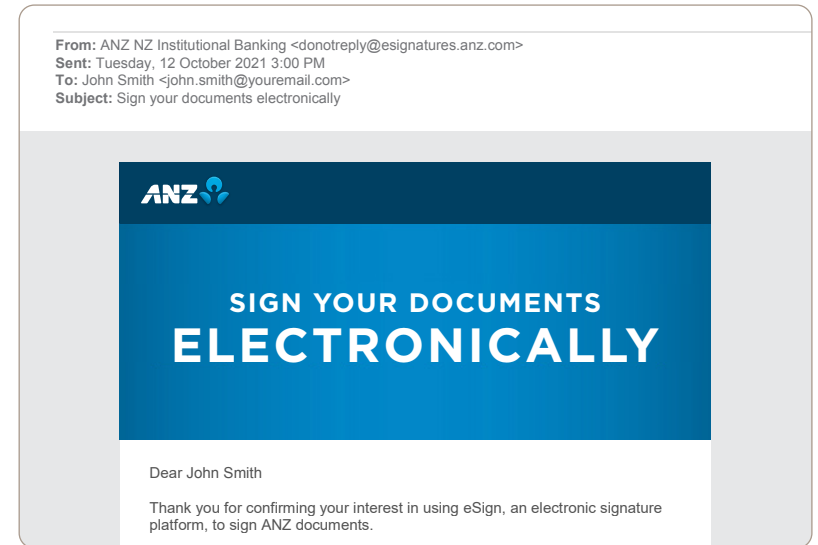
- 1 You will receive an **email notification** to use eSign, an electronic signature platform.

Follow the instructions within the body of the email to access eSign. eSign can be accessed on phone, tablet, laptop or desktop.

Note: Each time you click the blue "Sign your documents" link, a new authentication code (One Time Passcode or OTP) will be sent as an SMS message to your mobile phone.

- 2 You will be prompted to input the numeric One Time Passcode from the SMS message.

Note: If you lock yourself out of eSign, contact your ANZ representative and they can reset this for you.



3 Acceptance of Terms and Conditions for Use of eSign:

You will be prompted to read and accept the Terms and Conditions for Use of eSign to access eSign. You may choose to decline if you prefer to revert to a wet-ink signing process. We recommend that you contact your ANZ representative to discuss any concerns.

4 Once you have accepted the Terms and Conditions for Use of eSign, you will be able to review the documents.

You will be directed to the sections of the document that are highlighted for you to sign. "Click to sign" is activated, so your acceptance will show your name, time and date stamp in the box.

5 Once you have clicked to sign, you will need to select "confirm". The signed document is now available for review and/or download or you can choose to exit eSign.

Note: If there are multiple signatories, all signatories will be sent a link and will need to complete the above steps. Signing can be completed concurrently, meaning a document can be signed and returned to ANZ within minutes. In some instances however, your ANZ representative may set a signing order so the email will be triggered by each person in the process completing their action.

3

Read & accept this document 3 Page(s)

I have read and agree to the terms of the eSign Disclosure Document. ACCEPT

TERMS AND CONDITIONS FOR USE OF eSIGN

eSign is an electronic signature platform provided by a third party and used by ANZ for the electronic delivery and execution of documents. These Terms and Conditions for Use of eSign (Terms and Conditions) contain important information about the electronic delivery, display and signature of documents via eSign, as well as the terms and conditions governing the use of eSign.

These Terms and Conditions are a contract between the Customer, you and ANZ in relation to the use of eSign by the Customer and you.

Please read these Terms and Conditions carefully as they may have changed since the last time you used eSign.

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AUTHORISED SIGNATORIES

Full Name (Including all Given Names and Surname)
John Smith

Title - e.g. Director, Partner, etc
Managing Director

Signature
Click-to-Sign

Date (DD/MM/YYYY)
12 October 2021

AUTHORISED SIGNATORIES

Full Name (Including all Given Names and Surname)
John Smith

Title - e.g. Director, Partner, etc
Managing Director

Signature
E-SIGNED by John Smith
on 2021-10-12 17:43:21 NZDT

Date (DD/MM/YYYY)
12 October 2021

5

Thank you, John Smith

Signing complete! You may now view or download your signed documents.

We have everything we need at this stage and you may close this window.

REVIEW DOCUMENTS DOWNLOAD DOCUMENTS

EXIT

6 Once all signatories have electronically signed the document, you will receive a confirmation email acknowledging this with the signed document attached.

A notification of completion will be sent to the ANZ staff member to alert them to action the documents.

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