

# ANZ DIRECT ONLINE THIRD PARTY AUTHORISATION FORM



Please read this form carefully. By signing this form you appoint another party as your agent, to act on your nominated account(s) using ANZ Direct Online. This means they will be able to instruct ANZ Bank New Zealand Limited ('ANZ') and transact directly on your nominated account(s), including making withdrawals, using ANZ Direct Online.

Please return your completed form to your ANZ Relationship Manager or the ANZ representative who assisted you.

## 1. ACCOUNT HOLDER DETAILS

Account Holder name			(Account Holder)
ANZ customer number			
Street address (post office box not acceptable)			
		Postcode	Country
Email address		Phone number	

## 2. THIRD PARTY DETAILS

The Account Holder requests ANZ provide access to the accounts and products specified on this form to the following entity on ANZ Direct Online:

Third Party name			(Third Party)
ANZ Direct Online site name			
ANZ Direct Online Client Code			
Email address			
Phone number		ANZ customer number	
Street address			
		Postcode	Country

## 3. ANZ ACCOUNT DETAILS

Please list below the ANZ domestic accounts you wish the Third Party to access via ANZ Direct Online.

If you're using the optional Same Day Cleared Payment ('SCP') functionality please indicate (by ticking) which accounts can be debited for SCPs.

To view non-ANZ accounts, please contact Channel Support on 0800 269 347 to request the appropriate forms for this service.

If you have more than 10 bank accounts, please attach a separate sheet detailing those accounts.

Account name	Account number				View & transact	View only	SCP (Charges apply – see Section 8)
	Bank	Branch	Number	Suffix			
1					<input type="checkbox"/> or <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2					<input type="checkbox"/> or <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3					<input type="checkbox"/> or <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4					<input type="checkbox"/> or <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5					<input type="checkbox"/> or <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6					<input type="checkbox"/> or <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7					<input type="checkbox"/> or <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8					<input type="checkbox"/> or <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9					<input type="checkbox"/> or <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10					<input type="checkbox"/> or <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please note: View only will not allow users to transact on the account.

If you are a Direct Debit Initiator please enter your Direct Debit Authorisation Code

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## 4. ANZ BANK LOAN OR TERM DEPOSIT ACCOUNTS

Please list any of your ANZ Loans or Term Deposits you wish the Third Party to access via ANZ Direct Online. If you have more than seven accounts please attach a separate sheet detailing those accounts to the back of this form.

Account name	Account number			Suffix
	Bank	Branch	Number	
1				
2				
3				
4				
5				
6				
7				

## 5. ANZ BANK BUSINESS CREDIT CARD REPORTING

If you'd like ANZ to provide the Third Party with access to your ANZ Business Credit Cards in ANZ Direct Online, please tick this box:

**Please note:** All business credit cards linked to your customer number will be made visible on ANZ Direct Online.

## 6. ANZ FOREIGN CURRENCY ACCOUNTS

if you'd like ANZ to provide the Third Party with access to your ANZ Foreign Currency Accounts in ANZ Direct Online, to enable them to make payments and view balances and transactions on your ANZ Foreign Currency Accounts, please list the account details below.

Account name	Account number and details			View & transact	View only
	Number	Currency	Suffix		
1				<input type="checkbox"/> or <input type="checkbox"/>	<input type="checkbox"/>
2				<input type="checkbox"/> or <input type="checkbox"/>	<input type="checkbox"/>
3				<input type="checkbox"/> or <input type="checkbox"/>	<input type="checkbox"/>
4				<input type="checkbox"/> or <input type="checkbox"/>	<input type="checkbox"/>
5				<input type="checkbox"/> or <input type="checkbox"/>	<input type="checkbox"/>

**Please note:** View only will not allow users to transact on the account.

You can also add your ANZ FX Customer Number to the Third Party's ANZ Direct Online site, and enable them to view your Foreign Currency Accounts in ANZ Direct Online.

By checking the Reporting/Utilisation boxes below the Third Party will be able to view ANZ Forward Exchange Contract Reporting and/or utilise pre-booked ANZ Forward Exchange Contracts when converting funds for International Payments.

Please list your ANZ FX Customer Number below (your Relationship Manager or FX Dealer can confirm this for you).

FX customer number	Forward Exchange Contract	
	Reporting	Utilisation
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>

# ANZ DIRECT ONLINE THIRD PARTY AUTHORISATION FORM

## 7. THIRD PARTY ANZ DIRECT ONLINE AUTHORISERS

Please list all individuals that will be authorising ANZ Direct Online transactions on behalf of your Third Party. All individuals listed below must have authority to transact on the account mandate(s). Please specify whether an individual can authorise transactions on their own (**Single**), or must authorise transactions with another individual (**Joint**). If an Authoriser is to have access to all accounts and products listed in this form, please tick **All Accounts** in the accounts field below. All future changes to these ANZ Direct Online Authorisers must be advised by completing the relevant form via a secure mail request, or by contacting your ANZ Relationship Manager.

If you have Authorisers who will need to approve credit card maintenance requests (but not have access to approve any payments) please insert 'credit cards only' in the Accounts field below.

Each Authoriser will be assigned the ANZ Direct Auth app (which is available on Google Play or the App Store) to authorise transactions.<sup>1</sup>

Authorisers who already have an ANZ Authorisation Device should complete the last field in the table below.

Please note:

- If joint authority is requested below, that individual must be permitted to sign jointly under the account mandate for the relevant account(s) set out below. If single authority is requested below, that individual must be permitted to sign severally under the account mandate(s) for the account(s) set out below.
- If you have specified that an ANZ Direct Online Authoriser can act with 'Joint' authority below, each transaction in ANZ Direct Online that requires joint authority can be approved by any two ANZ Direct Online Authorisers. ANZ Direct Online cannot distinguish where a specific combination of Authorisers is required for particular accounts.
- If you have specified that an ANZ Direct Online Authoriser can act with 'Joint' or 'Single' authority below, that Authoriser will have that same authority across all accounts in ANZ Direct Online. ANZ Direct Online cannot distinguish where an Authoriser can act jointly for some accounts and severally for others, for example.
- Any ANZ Direct Online Authoriser will be able to instruct ANZ on your account(s) in ANZ Direct Online via a "secure mail" request in ANZ Direct Online.

### Authoriser 1

User ID (e.g. staff number or surname. If field is blank ANZ will allocate a User ID)		
Family name		
First name		
Email		
Mobile number		
<input type="checkbox"/> All accounts	<input type="checkbox"/> or specified accounts (list below)	Authority
		<input type="checkbox"/> Single
		<input type="checkbox"/> Joint
If you are already an Authoriser on another ANZ Direct Online site what is the Client Code?		

### Authoriser 2

User ID (e.g. staff number or surname. If field is blank ANZ will allocate a User ID)		
Family name		
First name		
Email		
Mobile number		
<input type="checkbox"/> All accounts	<input type="checkbox"/> or specified accounts (list below)	Authority
		<input type="checkbox"/> Single
		<input type="checkbox"/> Joint
If you are already an Authoriser on another ANZ Direct Online site what is the Client Code?		

### Authoriser 3

User ID (e.g. staff number or surname. If field is blank ANZ will allocate a User ID)		
Family name		
First name		
Email		
Mobile number		
<input type="checkbox"/> All accounts	<input type="checkbox"/> or specified accounts (list below)	Authority
		<input type="checkbox"/> Single
		<input type="checkbox"/> Joint
If you are already an Authoriser on another ANZ Direct Online site what is the Client Code?		

### Authoriser 4

User ID (e.g. staff number or surname. If field is blank ANZ will allocate a User ID)		
Family name		
First name		
Email		
Mobile number		
<input type="checkbox"/> All accounts	<input type="checkbox"/> or specified accounts (list below)	Authority
		<input type="checkbox"/> Single
		<input type="checkbox"/> Joint
If you are already an Authoriser on another ANZ Direct Online site what is the Client Code?		

<sup>1</sup> Additional licences issued may incur extra charges. Please see the ANZ Fees and Charges brochure and the ANZ Direct Online Conditions of Use for more information. App Store is a service mark of Apple Inc., registered in the US and other countries. Google Play is a trademark of Google Inc.

# ANZ DIRECT ONLINE THIRD PARTY AUTHORISATION FORM

## 7. THIRD PARTY ANZ DIRECT ONLINE AUTHORISERS - CONTINUED

### Authoriser 5

User ID (e.g. staff number or surname. If field is blank ANZ will allocate a User ID)
Family name
First name
Email
Mobile number
<input type="checkbox"/> All accounts <input type="checkbox"/> or specified accounts (list below)
Authority
<input type="checkbox"/> Single
<input type="checkbox"/> Joint
If you are already an Authoriser on another ANZ Direct Online site what is the Client Code?

### Authoriser 6

User ID (e.g. staff number or surname. If field is blank ANZ will allocate a User ID)
Family name
First name
Email
Mobile number
<input type="checkbox"/> All accounts <input type="checkbox"/> or specified accounts (list below)
Authority
<input type="checkbox"/> Single
<input type="checkbox"/> Joint
If you are already an Authoriser on another ANZ Direct Online site what is the Client Code?

## 8. ANZ DIRECT ONLINE FEES AND CHARGES

The Account Holder:

- agrees to pay any fees or charges applicable to ANZ Direct Online in accordance with the ANZ Direct Online Conditions of Use and the ANZ Fees and Charges Brochure; and
- consents to the Third Party selecting whether to charge transaction-related fees to its accounts and products in ANZ Direct Online, and selecting the nominated account for the ANZ Direct Online fees and charges in respect of those account(s) and products, in accordance with the ANZ Direct Online Conditions of Use and the ANZ Fees and Charges brochure.

Your ANZ Direct Online fees and charges are debited on the last business day of the month, and are available to view in ANZ Direct Online, within the 'Monthly Charges Report.' Fees for international Payments and Same Day Cleared Payments are charged separately at the time of the transaction and are set out below.

Note the following fees apply:

Transaction Fee	200 free transactions per site each month, \$0.20 thereafter
International Money Transfer	\$9.00
International Bank Drafts	\$25.00
Same Day Cleared Payments	\$5.00 per transaction
Cross-bank reporting fee	1-15 accounts = \$20.00 per month 16-75 accounts = \$100.00 per month 76-300 accounts = \$300.00 per month 300+ accounts = Price on application
Balance & transaction statement information	Nil
Customer service investigation	\$60 per hour (minimum of \$15)

## 9. ACCOUNT HOLDER DECLARATION

By signing this form, the Account Holder:

- agrees to be bound by this authority, the ANZ Direct Online Conditions of Use and the ANZ Privacy Statement in connection with the above account(s) and product(s);
- confirms it has updated its ANZ account mandate(s) to provide that the Third Party's ANZ Direct Online Authorisers appointed in Section 7 of this form have corresponding authority under the relevant account mandate(s);
- confirms that the information contained in this form is true and accurate in all respects, and will inform ANZ if it changes;
- warrants that the signatories to this form are duly authorised by it to sign this form and have the power and authority to bind it to this form and appoint the Third Party as its agent;
- acknowledges that the authority granted in this form will remain in full force and effect until such time as ANZ receives notice in writing from the Account Holder confirming that the authority granted under this form is terminated or varied (unless agreed otherwise by ANZ); and
- agrees that ANZ has no liability to the Account Holder, or to anyone else, for any loss arising as a result of the appointment of the Third Party as the Account Holder's agent in accordance with this form and the ANZ Direct Online Conditions of Use, except where such loss arises as a result of ANZ's negligence, fraud or wilful default.

# ANZ DIRECT ONLINE

## THIRD PARTY AUTHORISATION FORM

### 10. ACCOUNT HOLDER CONFIRMATION AND ACKNOWLEDGEMENT

The Account Holder confirms it is the legal owner of the account(s) and product(s) listed on this form, and hereby appoints the Third Party as its agent and authorises the Third Party to:

1. register the account(s) and product(s) listed on this form or as otherwise notified to ANZ from time to time hereby appoints the Third Party as its agent and on the Third Party's ANZ Direct Online Banking Platform;
2. view and deal with its personal information and account information as required in accordance with the authority granted in this form, the ANZ Direct Online Conditions of Use and the ANZ Privacy Statement; and
3. view and/or transact on its account(s) and product(s) in accordance with the authority granted on this form.

### 11. ACCOUNT HOLDER EXECUTION

This form may be signed by any person authorised by the Account Holder in such form as is acceptable to ANZ or by any person who can bind the Account Holder generally.

Full name
Title – e.g. Director, Partner, etc
Signature

Date

Full name
Title – e.g. Director, Partner, etc
Signature

Date

Full name
Title
Signature

Date

Full name
Title
Signature

Date

For **Company** accounts, two directors or if there is only one director, that director and a witness must sign.

For **Partnerships** and **Trust** accounts, all partners or trustees (as applicable) must sign.

For **Sole Trader** accounts, the account holder must sign.

**Note:** Where the Account Holder has previously executed a signing authority authorising signatories other than those referred to above to open new accounts, those signatories may sign in accordance with that authority.

# ANZ DIRECT ONLINE THIRD PARTY AUTHORISATION FORM

## 12. THIRD PARTY EXECUTION

The Third Party accepts its appointment as agent of the Account Holder in ANZ Direct Online for the account(s) and product(s) set out on this form, in accordance with the provisions of this form and the ANZ Direct Online Conditions of Use.

This form may be signed by any person authorised by the Third Party in such form as is acceptable to ANZ or by any person who can bind the Third Party generally.

Full name
Title – e.g. Director, Partner, etc
Signature

Date

Full name
Title – e.g. Director, Partner, etc
Signature

Date

Full name
Title
Signature

Date

Full name
Title
Signature

Date

For **Company** accounts, two directors or if there is only one director, that director and a witness must sign.

For **Partnerships** and **Trust** accounts, all partners or trustees (as applicable) must sign.

For **Sole Trader** accounts, the Third Party must sign.

**Note:** Where the Third Party has previously executed a signing authority authorising signatories other than those referred to above to open new accounts, those signatories may sign in accordance with that authority.

## 13. ANZ BUSINESS SPECIALIST CHECKLIST (BANK USE ONLY)

### Staff member details

Family name
First name
Email

Branch no.     Set

### Customer segment

- Institutional
- Private Bank
- Business
- Personal

Please tick the boxes and sign below. By signing you confirm that you've completed the required checks.

- Customer due diligence requirements have been met.
- Accounts checked (Please confirm that you have verified your Customer's ability to access the Domestic, Foreign Currency and Credit Card accounts listed in the application).
- Mandates checked (Please confirm that you have verified that all individuals appointed as Authorisers in Section 7 of this form have that same authority under the account mandates for the relevant account(s) and product(s) listed on this form, including whether it is 'joint' or 'single').

Relationship manager signature
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Date

**Important** – this form will not be accepted until this section has been completed.

Once all checks are completed and you have signed above, please scan and email completed documentation to **Customer Onboarding BGL**.